

TEXAS AIRPORT MANAGEMENT ASSOCIATION
Minutes of Executive Board Meeting
Thursday, September 23, 2004
11:30 a.m.
TxDOT Aviation Division Conference room
Austin, TX

Board Members Present: Cynthia S. Godfrey, President
Juan Martinez, 2nd Vice President
Tim O’Krongley, Treasurer
John Happ, Member at Large
Darci Neuzil, Member at Large

Board Members Excused: George Garrett, Vice President
Gary Hawkins, Member at Large

Board Members Absent: Hud Hopkins, Secretary

Others Present: Joe Mosier, Committee Member
Paul Smith, NBAA

1. Call to Order.

President Cynthia Godfrey called the meeting to order at 11:45 a.m.

2. Minutes of April 14, 2004 Meeting.

The minutes of the April 14, 2004 General Membership Meeting were reviewed by members of the Board. A motion was made by Juan Martinez, supported by Tim O’Krongley, to approve the minutes noting one correction of the spelling of Joe Mosier’s name on page two. Motion carried, 5 yeas, 0 nays.

3. Financial Reports/Status.

The financial status was reported to Board members by the President. Ms. Godfrey advised the Board that she will be hiring someone to perform the annual audit prior to turning the books over to the Treasurer. A motion was made by John Happ, supported by Juan Martinez to receive the financial report. Motion carried, 5 yeas, 0 nays.

4. Committee Assignments.

Ms. Godfrey presented the Board with a list of several committees she was in the process of appointing members to serve on. Several of the Committee assignments were discussed concerning goals expected by the Board. Committees to be formed may include Legislative, Conference, Professional Development, Website, Rates and Charges, Aviation Impact, Security, Membership and Airport Issues. Topics discussed to be assigned to appropriate committees included formation of Airport Authorities, Conference Topics, Internship Program, Training Seminars, Instrument Approaches-Closures and New Approaches, Fuel Truck and Transport Truck Containment Requirements, Security Requirements, Reasonable Building Regulations/Codes, dropping requirements to charge for the Texas Airport Directory and Lobbying efforts. The Board also discussed the TAMA website and agreed

that immediate contact and action needs to be taken to get this updated. John Happ volunteered to contact Jeff Borowiec of the Texas Transportation Institute at A&M to see if they could help. The current website company is Software Solutions of Texas. The Board agreed, however, that the website can only be improved for our members if we provide proper input to those writing our website.

After input from the Board, Ms. Godfrey advised she would look at finishing the Committee assignments, contact members who expressed an interest, and would try to set up Committees so that members were geographically located to assist members in uniform meeting areas and contact with each other.

5. Board Member Information.

Ms. Godfrey asked members of the Board to please review their information on the website and advise her if there were any changes to be made. There was difficulty in reaching all of the Board as current phone numbers and e-mail addresses may not be correct.

6. Meeting Schedule.

Ms. Godfrey advised the Board that she had prepared a meeting schedule for the next year which she would provide to the members in packets she would be mailing out to them within the next few weeks. The Board anticipates this will help everyone keep their schedule free if they can plan for future meeting times and places.

7. Other business as necessary.

- A. John Happ requested the Board look into the name of TAMA and research why the name could not be changed to TAA (Texas Aviation Association) or TAAE (Texas Association of Airport Executives). Research will be assigned to one of the committees.
- B. The Board discussed the hiring of a lobbyist vs. an executive secretary. After much discussion, a motion was made by Juan Martinez, supported by John Happ, that an "executive secretary" or "executive board assistant" be hired with experience and knowledge regarding airport and aviation issues, and that salary be approximately \$500 to \$600 per month. Motion carried, 5 yeas, 0 nays. The executive board assistant would take care of the day to day business of the association including work directly related to the executive board. Ms. Godfrey will appoint two members of the Board to assist her in the search for someone to fill this position. It was noted that perhaps priority might be given to any applicants close to the Austin area who could monitor legislative issues.
- C. Paul Smith addressed the Board regarding current issues facing business aviation including the loss of instrument approaches and a video which will be released by the NBAA on the importance of airports. Mr. Smith touched on the NBAA conference being held in Las Vegas, Nevada in October and also the Business Aviation Forum being held on November 18th at Love Field in Dallas.

8. Adjourn.

A motion was made by Juan Martinez, supported by Darci Neuzil, to adjourn. Motion carried, 5 yeas, 0 nays. The meeting was adjourned at 1:25 p.m.